

## **Job description: Driver/ Maintenance / Chalet Helper**

**Accountability:** To: Resort Manager

### **The main purpose of the job**

Driving the company minibus safely at appointed times. To provide guests with an excellent holiday by providing support to chalet hosts following the guidelines supplied by Ski Beat.

### **Key responsibilities**

- The driving, care and cleanliness of the company minibus.
- To comply with all driving procedures & standards as set out in the staff manuals
- Assist in chalets in resort.

### **Your duties include**

- Driving the minibus and taking guests from their chalets to the slopes in the morning, with return trips in the afternoon.
- Assisting with local transfers when necessary.
- Helping to move nanny equipment and assisting with guest's luggage on transfer day.
- Wine delivery.
- Shopping trips.
- Snow clearance and small maintenance tasks.
- Assisting the chalet hosts. Helping in the kitchen, serving and preparing meals and cleaning.
- Collection and delivery of laundry and general supplies between chalets.
- Cleaning minibus.
- Completing a weekly vehicle report form.

### **WHO WE ARE LOOKING FOR:**

- You must be over 21 years old.

### **You will need to have:**

- **An EU passport and a permanent UK National Insurance Number.**
- A clean, valid, full driving licence. (With no points for drink driving or dangerous driving).
- A friendly and helpful manner.
- Patience and a sense of humour.
- An ability to work on own initiative and be a good team player.
- A neat and well groomed appearance at all times.
- Excellent communication skills.
- Willingness to put guests' needs first.
- Good timekeeping.
- Flexibility.
- Enthusiasm and dedication.

### **Experience**

- Previous experience within the hospitality industry.
- General household maintenance.
- Cooking.

### **Preferable:**

- A working knowledge of French.
- Experience of driving a minibus and vehicle/car maintenance.
- Basic hygiene knowledge.